Bakewell Friends Meeting House

Making a First Booking

To make a booking check its availability of the room on the **Meeting House Calendar** and let us know which room, date and times you like to book. However if this is your **first booking** you need to provide some extra information to enable us set up an account on our Hallmaster booking system:

- the name of your group and the nature of its activity;
- the group leaders name, postal address, email and phone details;
- an email address email for invoicing;
- details of your group's public liability insurance (we may be able to help with this).
- acknowledgement that you have read and agree to our **Terms and Conditions**

Please send this information by email to the **Friends Meeting House**. We will normally get back to confirm your booking within one working day. As this is your first booking, Hallmaster will contact you to confirm your email address.

Further information can be found in our **Webpages.** For specific enquires or to arrange a visit to view the Meeting House please email at the **Friends Meeting House** or phone us on **07871 927878**.

We look forward to hearing from you.